



## **SEN Information Sheet:** **Supporting Students with Special Educational** **Needs and Disabilities**

### **Introduction**

#### **Our Vision for All Our Learners:**

The Bow School vision is to be an outstanding educational institution that encourages ambition, uncovers talent and delivers excellence. We aim to ensure that all students are prepared for their future lives in a world of changing employment priorities and expectations and have the skills and abilities to face the many challenges of adulthood. As teachers we work hard to support all students in our school to be the best they can be, including all students with special educational needs or disabilities.

The range of support deployed will be tailored to individual need, following thorough assessment by internal or external agencies. It is designed to promote pupils working towards becoming independent, courageous, resilient and ambitious learners.

#### **School Demographics:**

We are an 11-19 mixed community school.

In September 2014, we welcomed female students to Bow School and also accepted our first cohort in the Sixth Form.

#### **Our Ofsted Rating:**

Bow School has been rated as a Good School.



#### **Our Key Staff**

Arlette Matumona - SENDCo

Charlotte Powell - Deputy SENDCo

Ben Iliffe - SEMH Manager

Marian O'Hara - Lead Teacher Inclusion

## Whole School Setting

### Information on Policies, People and Statutory Guidance

#### School Policies and statutory guidance:

*The School's SEND Offer should be read in consultation with other key school policies that are accessible on the school's website.*

<http://www.legislation.gov.uk/ukpga/2014/6/section/69>

[http://www.bow-school.org.uk/docs/Bow\\_Intimate\\_Care\\_Policy\\_approved\\_by\\_GB\\_13\\_02\\_19\\_.pdf](http://www.bow-school.org.uk/docs/Bow_Intimate_Care_Policy_approved_by_GB_13_02_19_.pdf)

[http://www.bow-school.org.uk/docs/Bow\\_School\\_Safeguarding\\_and\\_Child\\_Protection\\_Policy\\_Sept\\_2019\\_-\\_approved\\_by\\_GB\\_16\\_10\\_19.pdf](http://www.bow-school.org.uk/docs/Bow_School_Safeguarding_and_Child_Protection_Policy_Sept_2019_-_approved_by_GB_16_10_19.pdf)

<http://www.legislation.gov.uk/ukpga/2010/15/schedule/10>

[http://www.legislation.gov.uk/uksi/2014/1530/pdfs/uksi\\_20141530\\_en.pdf](http://www.legislation.gov.uk/uksi/2014/1530/pdfs/uksi_20141530_en.pdf)

The specific objectives of our School Offer/SEND policy are as follows:

- ✓ to identify pupils with special educational needs and disabilities and ensure that their needs are met
- ✓ to ensure that children with special educational needs and disabilities join in with all the activities of the school
- ✓ to ensure that all learners make the best possible progress
- ✓ to ensure parents are informed of their child's special needs and provision and that there is effective communication between parents and school
- ✓ to ensure that learners express their views and are fully involved in decisions which affect their education

The success of the school's SEND School Offer/policy will be judged against the aims set out above. The Governing Body will ensure that it makes appropriate special educational provision for all pupils identified as in need of it. The Governing Body will review subject leader's reviews in the school self-evaluation reports to ensure successful implementation of the school's policies including the SEND School Offer/policy. The School's Offer will be reviewed annually in response to adjustments made to the Local Authorities Local Offer and following analysis and assessment of the needs of children attending the school. Effectiveness of the provision provided for children will be made using data analysis and provision mapping. An annual update report for parents will be accessed via the school website at: <http://www.bow-school.org.uk>



The SENDCO and Deputy SENDCO will meet with parents, students and outside agencies with ECHPs once a consultation has been sent from the SEN team in the borough.

**Who are the best people to talk to in this school about my child's difficulties with learning/Special Educational Needs (SEN), disability or medical issues?**



## 1. Class Teacher

If you have concerns about your child, you should speak to your child's class teacher first. You may then be directed to the SENDCo. The Class Teacher is responsible for:

- ✓ Adapting and refining the curriculum to respond to strengths and needs of all pupils.
- ✓ Checking on the progress of your child and identifying, planning and delivery of any additional support.
- ✓ Contributing to devising personalised learning plans to prioritise and focus on the next steps required for your child to improve learning.
- ✓ Applying the school's SEND Offer/policy.
- ✓ Line managing additional TA support that is available within every class.
- ✓ Following any recommendations made by the SENDCo or external specialist.
- ✓ Carrying out on-going assessment within class.

## 2. SENDCo



Depending on when and how your child's special needs have been identified you may speak to the school's SENDCo. You can request a meeting through the class teacher or directly through the school office. The SENDCo is responsible for:

- ✓ Coordinating day to day provision for children with SEND
- ✓ Line managing the specialist SEND staff and developing the school's SEND School Offer/policy.
- ✓ Delegating support staff to classes
- ✓ Organisation of appropriate training in relation to SEND
- ✓ Providing specialist advice and facilitating training to ensure that all staff are skilled and confident about meeting a range of needs.
- ✓ Making referrals to and liaising with a range of agencies outside of school who can offer advice and support to help pupils overcome any difficulties.
- ✓ Assessing or organising assessment of children where there are additional concerns.
- ✓ Ensuring that parents/carers are:  
1. Involved in supporting their child's learning and access  
2. Kept informed about the range and level of support offered to their child  
3. Included in reviewing how their child is doing  
4. Consulted about planning successful movement (transition) to a new class or Further Education or Training.
- ✓ Analysing progress of SEND children
- ✓ Updating the school's SEND register
- ✓ Reporting to Governors
- ✓ Ensuring that the Administration of Medicine policy is adhered to and that the medical needs of children are met
- ✓ Monitoring and organising provision for children who are Looked After

Parents of any child with special educational needs may contact the Parents Advice Centre (PAC) for independent support and advice. They can be contacted on 020 7364 6489

- ✓ Modelling, monitoring the provision, and reviewing the progress made by children with speech and language difficulties
- ✓ Communicating with parents
- ✓ Liaising with the school's SEND team and class teachers

### 3. Other agencies we can refer to include:

- Physiotherapy
- Occupational Health
- Speech and Language Therapy (SALT)
- Physical Disability team
- Educational Psychologists
- CAMHS (Children and Adolescent Mental Health Services)
- Social Worker
- School Nurse
- Attendance Welfare Advisor
- Hearing & Visual Impairment Teams
- Child Development Team
- ASDAS (Autistic Spectrum Disorder Assessment Services)
- Phoenix Outreach Team
- School Counselling services – Place2Be; Step Forward
- Behaviour Support team
- Sensory Impairment team
- Specific Learning Difficulties (SpLD) Team



## Types of Intervention

### How will my child's access to learning be supported?

#### In class

- Alternative recording methods
- Visual timetables
- Achievement criteria used in every lesson
- Differentiated activities
- Extension activities
- In class support programmes
- Access to learning support staff in class
- Mentoring support
- Specific differentiation or modification of resources where necessary
- Guided reading programmes
- Regular teaching of phonics by literacy teacher
- Use of IT programmes in class to reinforce strategies (e.g. Number Shark and Word Shark)
- Ability setting

#### Withdrawal support

- Learning support after school clubs
- Intensive withdrawal programmes for key skills strategies
- Programmes to support speech and language where recommended by a therapist
- Speech and Language Therapist advice disseminated to and followed by teaching staff
- Support staff to attend Speech and Language training
- Access to a specialist dyslexia teacher offering advice both to staff and parents
- Assessments for Exam Access Arrangements
- 1:1 writing or reading tuition
- Keyworker



## Where to Find Further Support...

**Local Offer**



Further Information about support and services for pupils and their families in the London Borough of Tower Hamlets can be found at the following website:

<http://www.localoffertowerhamlets.co.uk/>

<http://www.localoffertowerhamlets.co.uk/pages/local-offer/what-is-the-local-offer>

Tower Hamlets Family Information Service (FIS) can provide support with understanding and accessing services available within the Local Offer. FIS manages and maintains the Local Offer website.

For further information, please contact the Family Information Service on **020 7364 6489** or email [fis@towerhamlets.gov.uk](mailto:fis@towerhamlets.gov.uk)

### **Complaints procedures**

The school has a Complaints Policy that can be accessed via the school's website.

If parents would like to make a formal complaint they should follow procedures set out within the school's Complaints Policy.